



Registration Checklist

Registration Deadline - 7 April 2026

Balance due 14 April 2026



- Review the ICU ICC Divisions, Rules & Regulations info packet
- Gather your Team's Roster & prepare your rooming list - (manually data entry)
Each participants first name, last name, gender, birthdate, phone number, email address and role
Rooming lists/housing assignments (if applicable)
- Select TEAM REGISTRATION**
If you have logged into the MyVarsity Portal, you will have ACCESS.
If you have NEVER used the MyVarsity Portal be sure you complete the NEW CUSTOMER FORM for access.
[Registration Specialist List](#)
- Initiate your team's registration**
If you have any issues, contact your Registration Specialist for further assistance.
- Crossovers** - Once you have COMPLETED your team's registration, you will need to EMAIL your Registration Specialist with your Crossover List - template under "Required Tabs"
- All Coaches** are required to watch the ICU Sportsmanship Video
- Complete the Safeguarding Requirements** (ALL Coaches, Assistants, Entourage (Medical Staff, Team Managers, etc) & National Federation Officials must complete this process in order to access the event warm up room, backstage & music box.)
- Complete Team Registration** - Deadline to register is 7 April 2026

Final payment is due 14 April 2026